

September 2018

West Potomac Parents and Guardians,

As stated in the FCPS Student Rights and Responsibilities document, “students contribute to a quality learning experience by coming to class every day with a positive attitude, personal integrity, and a commitment to making good choices.” Essential to the success of this educational mission is a commitment to the principles of academic integrity. Every member of the West Potomac High School community is responsible for upholding the highest standards of academic honesty and integrity at all times.

Teachers will foster a positive learning environment in which the contributions of each individual are respected. In September, teachers will review and explain the Honor Code, Honor Code Guidelines, and the Honor Council process. They will specify types of collaboration/study aids that are encouraged as well as those that are not permitted.

Students are encouraged to collaborate with one another during the learning process, but not during individual assessments or on individually graded assignments. Students will learn to utilize a range of resources and properly credit sources used. Students will respect the intellectual property of others and understand and abide by the Honor Code.

We ask that you, as parents and guardians, support your child’s efforts to be a responsible member of the WPHS community. Your support in this endeavor is critical to your child’s success.

Take a moment to review the honor code documents that are found under the Academic tab on the school’s web site. If you have any questions or concerns, contact the chair of the honor council, Ms. Becky Chill, [rechill@fcps.edu](mailto:rechill@fcps.edu).

Please complete the form below and return with all back to school forms.

Parent printed name: \_\_\_\_\_

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

Child printed name(s) and grade level \_\_\_\_\_

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