



# WEST POTOMAC HIGH SCHOOL PARKING REGULATIONS

1. **Student vehicles parked on WPHS property must be registered with the WPHS CAMPUS SAFETY Office and be parked in only the space assigned to that vehicle.** If a student has a parking problem they should notify security immediately upon arrival at school. Do not park in another person's parking space. A current WPHS parking permit must be clearly displayed from the rear view mirror of vehicles at all times while parked on WPHS property.
2. Any disputes concerning parking tickets must be brought to the attention of the CAMPUS SAFETY Office **within 5 days of the issue date of the ticket.**
3. Students are expected to obey all traffic laws and drive courteously while on school grounds. Students may lose parking privileges for improper driving.
4. There will be a \$20.00 fee to replace a lost, stolen or damaged parking pass
5. **Students cannot leave school grounds for any reason without a sub school checkout pass. Students cannot return to their vehicles during the school day without a sub school pass. Students who violate this policy will lose all parking privileges for 30 school days on the first offense and all parking privileges for the remainder of the school year on the second offense. This includes both drivers and passengers. Administration reserves the right to revoke parking privileges for the remainder of the school year on the first offense.**
6. All vehicles parked in violation of any parking regulation are subject to being ticketed, towed or booted. Vehicles may be towed/booted for outstanding parking fines or multiple parking violations. Booted vehicles will have the boot removed after all parking fines have been paid in full. **The vehicle owner is responsible for any towing/storage fees if a vehicle is towed.**
7. **Student vehicles parked on WPHS property are subject to a consent search upon request. The owner, operator or passenger of any vehicle with an assigned WPHS parking space consents to such search as a condition of obtaining the school parking assignment.**
8. **Students should not park in the Visitor parking spaces at any time.** Academy and post graduate students are not considered to be visitors and should not park in the visitors parking area at all. **Students must promptly report to security any unauthorized vehicles parked in their assigned parking space.**
9. Academy students must promptly vacate their assigned academy parking space at the end of their academy session.
10. **Student parking spaces are nontransferable.** Only the student(s) assigned to the parking space by security may use the parking space. Any violation may result in the revocation of parking privileges.
11. Parking fees will not be refunded when parking privileges are revoked or suspended.
12. **Parking privileges can be suspended or permanently revoked at any time by an administrator for disciplinary reasons for but not limited to behavior, attendance, and school grades.**



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- 13. Parking fines are as follows, fail to properly display WPHS parking permit \$35.00, all other parking violations \$35.00 for the first violation, \$50.00 for the second and any subsequent violations. **This does not include any parking violations written by the Fairfax County Police Department Traffic Enforcement Division.**
- 14. Students/visitors should not park on the sidewalk, grass areas, medians, and fire lanes or in the alleys at any time. Vehicles are to be parked only in areas designated for parking. Do not create a parking space where none exists. This includes parking for after school activities.
- 15. Students must maintain a valid Virginia driver’s license at all times during the school year if they have a WPHS parking assignment. If you lose your privilege to drive you will lose you parking assignment.
- 16. **Parking fines must be paid within 15 days of the issue date of the parking ticket.** Vehicles with more than one outstanding parking violation are required to pay all parking fines immediately and are subject to being booted or towed on sight. Student parking may be suspended or revoked for outstanding parking fines.
- 17. Students with suspended parking privileges observed or ticketed for parking on school property during their suspension period will have their parking privileges revoked for the remainder of the school year.
- 18. **Parking on WPHS property is at your own risk. WPHS/FCPS is not responsible for any damage or theft which takes places while parked on school property. We do not recommend leaving vehicles parked on school property overnight or on weekends.**

X \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
**Student Signature                      Printed name                      Date**

X \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
**Parent Signature                      Printed name                      Date**

*Signature above indicates that both the parent/guardian and student have read all WPHS parking regulations. The parent/guardian and the student understand the parking policy and will comply with the WPHS parking regulations.*